



ARIZONA BOARD OF OCCUPATIONAL THERAPY EXAMINERS

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Regular Session Minutes

January 8, 2010

Board Members Present: Rebecca Grabski, OTA Vice-Chair
Laura Beckman, OTR Member
Christine Rosenberg, OTR Member
John Tutelman, Public Representative
Deborah Devine, Public Representative

Staff Present: Wendy H. Hammon Executive Director
Vicki Egurrola, Administrative Assistant

Legal Representative: Montgomery Lee, Assistant Attorney General

Call to Order

The regularly scheduled meeting of the Arizona State Board of Occupational Therapy Examiners was called to order at 1:32 p.m. Rebecca Grabski, Vice Chair presiding.

Roll Call

All Board members were present.

Approval of Minutes

Regular Session Minutes of December 4, 2009

After several changes were discussed, it was noted that these minutes will be revised and resubmitted at the February Board meeting.

Executive Session Minutes of December 4, 2009

John Tutelman moved to approve the minutes as written. Deborah Devine seconded the motion and it passed 5-0.

Declaration of Conflicts

No declarations were made.

Review Meeting Schedule

The Board confirmed that February 5th and March 12, 2010 are still acceptable board meeting dates.

a. Initial Review of Complaints

Nicole Kell, 09-OT-4332

After reviewing the materials presented and considerable discussion, Rebecca Grabski moved to issue a letter of concern. However, after further discussion, the Board determined that discipline was in order. Staff was directed to prepare a consent agreement to include 6 months probation, restriction from providing service in a non-clinic setting, supervision by an OT with a minimum of 3 years of experience, monthly meetings with reports to the Board, coordinate it with legal counsel and include it as part of the February Board Meeting agenda for final review and approval.

b. Complaint Action Status Report

Matthew Strang, 09-OT-4134 – There is nothing new to report on Mr. Strang.

Shannon Brown, 08-011-C – There is no new activity on this case.

Susan Nesbit, 09-OT-4090 - This matter will be heard as a formal hearing on January 20, 2010.

Ty Pehrson, 09-OT-3161 – This licensee has complied with the requirements of his consent agreement and staff recommend closing this file.

Anna Domina, 09-OT-4027 - This licensee has complied with the requirements of her consent agreement and staff recommend closing this file.

John Tutelman moved to close the file of Ty Pehrson and Anna Domina. Laura Beckman seconded the motion and it passed 5-0.

Patricia Mezey, 09-OT-0262 – This matter is set for initial interview in February.

Substantive Review, Discussion, and Vote Re: Applications for Licenses as Follows:

a. Initial Application

John Tutelman moved to approve the initial applications with the exception of Susan Mason. Deborah Devine seconded the motion and it passed 5-0.

Tina Burtard	Sunny DeBaun	Michelle Gollobit	Shaurran Holm
Framee Amor Jones	Michael Jones	Carolyn Krum	Susan Mason
Laurie Nash	Kathryn Parks	Patrice Rogers	Kendra Seger

The Board discussed the application of Susan Mason and after careful consideration Rebecca Grabski moved to approve the application. Christine Rosenberg seconded the motion and it passed 4-1.

b. Renewal of Licenses

Rebecca Grabski recused herself from the vote due to the Board Review on Jeanine Van Cott. After consideration of the Board Review and finding insufficient evidence to preclude this individual from being licensed, John Tutelman moved to approve the renewal licenses. Deborah Devine seconded the motion and it passed 4-0.

Danielle Agins	Jennifer Anderes	Shirley Auchincloss	Andrea Brennan
Scott Brown	Joan Bruso	Jenna Burningham	Teresa Carnell
Denise Casey	Cynthia Claus	Lori Coey-Ritter	Robert Cohalla
Lisa Cummings	Judy Davis	Dona Declusin	Anthony Dejonghe
Irene Devan	Vicki Diroma	Beth Duyck	Pamela Ellis
Robert Ellis	Stacey Esch	Kathryn Foscue	Catrina Franklin
Jennifer Garza	Marilyn Gibbs	Christopher Gittins	Judith Glowinski
Carrie Grant	Amy Greenway	Tracy Haakenson	Cindy Hahn
Karen Hanafin	Gloria Hayes	Terry Higbee	Raymond Hucke
Edna Huddleston	Karen Hyden	Joan Jackson	Lynette Jamison
Amanda Johnson	Gwendolyn Johnson	Cathy Joseph	Nancy Kashman
Margaret Kolega	Aynslie Krahn	Kun-Yen Kuo	Patricia Lamb
Gretchen Lamberth	Michele Laplante	Genevieve Lebel	Erica LeBert
Christina Leong	Sharon Lorenz	Catherine Loveland	Steven Luce
Audrey Marlar	Kim Martin	Jerid Matheson	Pamela Martin
Valerie Mayrsohn	Fiona Mcculloch	Molly McMillan	Christine Merrill
Patricia Mezey	Barbara Middendorf	Siyanda Mquqwana	Victoria Namihas
Valerie Neal	Corri Nickle	Elizabeth Norcott	David Ohanian
Lorraine Paquette	Ruth Peer	Emily Pennington	Michael Petkovic
Dawn Pfafman	Marianne Pierce	April Pierron	Sheila Powell
Madeline Rahamim	Sandra Rallo	Leslie Reimann	Mark Ritter
John Schranz	Beverly Scott	Wendy Scott	Eileen Shores
Janet Shreve	Danette Sillaman	Joyce Simpson	Kathryn Smith
Katherine Snetsky	Judith Sorenson	Helen Spear	Kristin Springborn
Diane Stevens	Amber Tagg	James Tertep	Simone Thomas
Bret Thomburg	Rosanne Urbanowicz	Jeanine Van Cott	Jill Vargas
Miriam Vetter	Jessica Walczak	Jessica Walters	Janet Weir
Janice Western	Linda Wilkins	Kathleen Williams	JoAnn Wintermantel-Zo
Diana Woods	Suzanne Young	Ada Yung Haarer	Susan Zehr

c. Limited Permits

Deborah Devine moved to approve the limited permit applications. Laura Beckman seconded the motion and it passed 5-0.

Jordan Chitwood	Lindsi Coulson	Jennifer Guenther	Amanda Juarbe
Taylor Paskell	Sheri Raven	Jason Skinner	

Deborah Devine moved to approve the 7 limited permit applications. Rebecca Grabski seconded the motion and it passed 5-0.

Review, discussion and Possible Action on Administrative Matters

a. Revenue and expenditure report

The Board reviewed and discussed the revenue and expenditure report. It was noted that the move related expenses are beginning to arrive and be processed. The Executive Director pointed out that the phone move expense was higher than anticipated but that after discussion with the phone staff, there will be a credit issued. Additionally, there is a refund due relating to the former office site. The check was received but not in sufficient time to have it deposited. A new check will be issued in the next 4-6 weeks.

b. Administrative Project Status Report

The Board reviewed and discussed the Administrative Status Report

Board Members – There is no new information regarding the replacement of board members.

Policies and Procedures – Two policies and procedures were presented to the Board. The first related to the return of original continuing education documents. After a minor change, John Tutelman moved to approve the policy and procedure. Christine Rosenberg seconded the motion and it passed 5-0. The second policy and procedure related to the audio recordings of Board meetings. The Executive Director explained the origin of this policy and although the responsibility for establishing policy on official state records lies with the Department of Library and Archives, this policy and procedure was developed to assure that current and future staff of the Board knows what the policy is. After a minor adjustment to the policy and procedure, Deborah Devine moved to approve this policy and procedure. John Tutelman seconded the motion and it passed 5-0.

Delegation of Authority – The staff is still working on this item.

Supervision of unlicensed individuals – The Executive Director reported that this subject has again arisen and that there is a conflict between the statute and rules. It was determined that until such time that the rules can be opened and amended, the statute will take precedents and will be what is followed.

c. Agency Operations and Staffing

i. Other items as may be needed – Rebecca Grabski asked what the status was for the operating procedures for the office. Due to the move nothing has been done on this project. It was requested that it be added to the administrative project report and be given a one year timeline. The Executive Director stated that this would be done.

Other Board Business

a. Election of Officers – John Tutelman moved to elect Rebecca Grabski as Chair of the Board. Deborah Devine seconded the motion and it passed 5-0.

Rebecca Grabski moved to elect John Tutelman as Vice-Chair of the Board. Deborah Devine seconded the motion and it passed 5-0.

Agenda items for next month's meeting – if any.

There were no items provided at this time for next month's agenda.

Call to the Public

A call for public comment was issued by the Board with no response.

Adjournment

The meeting adjourned at 5:00 p.m., there being no further business before the Board.

Respectfully submitted,

Wendy H. Hammon
Executive Director